



The Witch's Brew

**EVENT CONTRACT for WITCHSTOCK 2010  
SATURDAY OCTOBER 29, 2011 3 pm - Midnight**

**Crafts, Arts, Product or Service Vendors: \$50.00 per 10x10 site  
Snack Vendor: \$60 per 10x10 site Food Vendor: \$125 per 10x20 site**  
Please read and complete all sections, sign application & return to The Witch's Brew. Payment and Event Contract are due by *October 20, 2011*. After that date, the fee is \$25 more and due in cash or money order. Make check payable to The Witch's Brew. Spaces are limited and are reserved on a first come basis.

Please **PRINT** the following information:

<b>Name of business:</b>	
<b>Owner/Manager:</b>	<b>Tax ID#</b>
<b>Address:</b>	
<b>City/State/Zip:</b>	<b>Cell:</b>
<b>Phones:</b>	<b>Fax:</b>
<b>E-mail:</b>	<b>Web Site:</b>
<b>Detailed Description of Foods, Art, Craft, Products or Services:</b>	

We restrict the number of vendors who carry specific types of arts, crafts, foods, services & products. If a category of craft, art, food, service or product is already 'filled', we will notify the applicant and keep the application on file and pending for future events, and return your payment. Arts, crafts, food, service and product Vendors are not permitted to add additional product lines, outside the items, products or services described and approved by The Witches Brew (TWB) on this application. Any subsequent additions to their initial product line need to be reviewed with and approved by TWB event manager, prior to the sale of said food, product or service. The event manager reserves the right to ask that unsuitable or unapproved products be removed immediately from sale. TWB reserves the right to refuse any application. Obtaining the proper licenses or permits, and obeying all codes is the sole responsibility of the vendor, who is responsible for adhering to all relevant federal, state and local government regulations ( e.g. health codes, permits, fire and safety regulations, licenses, etc. including any regulations of the Florida Departments of Health, Agriculture or other regulatory agencies). The collection and reporting of Florida Sales tax, is required by the State, this is the responsibility of the seller and or the vendor. Certificate of Insurance is required for some products, service and ALL food vendors. The Event Manager will notify you if the Vendor requires insurance proof.

◆ I, \_\_\_\_\_, the undersigned, have read the entire Vendor Information Packet (**including The Witch's Brew Events Vendors Rules and Regulations and Palm Harbor Fire Department Rules and Regulations**) governing the *Downtown Palm Harbor Events*, and I agree to adhere to them. I understand that the Event Managers or the Palm Harbor Fire Department reserve the right to limit or discontinue my participation as a vendor at any time and for any reason. I agree to indemnify and hold harmless The Witch's Brew and its agents and employees, building owners, tenants, partners, sponsors and volunteers from any and all liability, cost, damages, and other expenses suffered or incurred during the Witchstock event. I understand that I am responsible for adhering to all relevant federal, state and local government regulations (e.g. health codes, permits, fire and safety regulations, taxes, licenses, etc.). I understand that my application fee and vending fees are non-refundable. I understand I may not sell any beverages of any type including but not limited to water, sodas/colas, juices, and alcohol. I also understand I may not sell any type of tobacco products, drug paraphernalia, obscene material or animals.

**Signature** \_\_\_\_\_ **Printed Name** \_\_\_\_\_ **Date** \_\_\_\_\_

**The Witch's Brew • 1219 Florida Avenue • Palm Harbor, FL 34683  
Telephone: 727-483-9210; Fax: 727-785-1960  
E-mail: info@TheWitchesBrew.com**

For Internal Use:  
Site # \_\_\_\_\_ Payment Amount \_\_\_\_\_ Payment Type \_\_\_\_\_ Date \_\_\_\_\_

## Vendor Rules and Regulations

- ◆ The signed contract is a commitment that vendor must be open for business by 3:00PM and stay fully set-up and remain open until 11:00PM.
- ◆ Due to safety reasons, vendor vehicles must be out of the event site by 2:00 pm. Vehicles will not be allowed to return to site until end of event and the Pinellas Sheriff's Dept. issues an announced "All Clear" and opens event site to vehicle traffic (about 1:00AM).
- ◆ Vendor displays must stay in within the boundaries of the designated /allocated space. **No Staking of tents or drilling of holes in pavement or in the grassy areas is permitted. No hanging, nailing or tacking anything to trees or shrubs. Violation of this rule will result in immediate and permanent expulsion from the Event. Plus payment for repairs caused by the damage you caused.**
- ◆ Vendor site will be left clean of all trash and debris. Bring your own trash receptacles, a dumpster will be provided. You will be notified of Dumpster location. Do not use "event" trashcans.
- ◆ Vendor's registration & set up begins at 9am on event day at The Witch's Brew. The event manager assigns all Vendor sites. You will be notified of your site assignment at the registration booth on the event day. All space assignments are final.
- ◆ The Witch's Brew reserves the right to refuse any application for any reason. If you are accepted or refused you will be notified and your payment will be returned. No refunds for cancellations after the acceptance of payment and an approved application.
- ◆ The event has a raindate of Sunday, October 30<sup>th</sup>, same hours.
- ◆ No selling of any type of beverages including but not limited to alcohol, water, juices or soft drinks/sodas. No sales of any type of tobacco products, drug paraphernalia, or obscene material.
- ◆ **Food Vendors – MANDATORY BLACK ROOFING FELT PAPER 80lbs. to cover your entire space and over lapping seams to be DUCK TAPE. (Each space will be 12 x 12) You will not be allowed to participate in the event without this. After the event is over you will be responsible to dispose of this into the dumpster.**
- ◆ Follow the Vendor Rules and Regulations and the Palm Harbor Fire Department Rules and Regulations
- ◆ The Witch's Brew reserves the exclusive right to the sales of Event T-shirts, Pins, Patches and Novelties, unless approved in writing by The Witch's Brew.

### You will be responsible for the following:

- Completed & signed contract and payment are by due **October 20, 2011**. Payment to be made to: The Witch's Brew by cash, check, Visa/MasterCard, call 727-483-9210 for Credit Card Payment.
- Your own tent, tables, coverings & skirting for table, display board, chairs, garbage can, proper Fire Extinguisher.
- Lights & electrical cord up to 200" (Vendor must be pre-event accepted and pre-registered to use electric; also, certain conditions and restrictions do apply for electrical use.)
- Suggested Promotional items: Business Cards, Brochures, Menus, Price Tags and Display signage.

#### **DIRECTIONS:**

##### **From US 19 Going SOUTH:**

Turn RIGHT (West) onto Alderman Road  
Turn LEFT (South) onto Alternate 19  
Go 2 blocks south  
Turn LEFT (East) onto Florida Avenue

##### **From US 19 Going NORTH:**

Turn LEFT (West) onto Tampa Road  
Turn RIGHT (North) onto Alternate 19  
Go approximately 1 mile north  
Turn RIGHT (East) onto Florida Ave.

#### **THE WITCH'S BREW**

**1219 Florida Ave. • Palm Harbor • FL 34683**

**Telephone (727) 483-9210 Fax (727) 785-1960**

**E-mail: [info@TheWitchesBrew.com](mailto:info@TheWitchesBrew.com)**



# PALM HARBOR FIRE DEPARTMENT

## OUTDOOR EVENT VENDOR GUIDELINES

### COOKING:

- A. Propane burners and appliances shall be listed manufacturers devices with either a UL or A.G.A. (American Gas Association) label.
- B. All bottled gas installations shall be required to meet the Standard for the Storage and handling of Liquefied Petroleum Gases, NFPA 58, and current edition.
- C. Gas cylinders must be firmly secured.
- D. Metal coal collection containers required for charcoal grills.

### Electrical:

- A. Power supply cords shall be in good condition (no splices, bare wires).
- B. Extension cords minimum 3 wire, heavy duty, rated for load intended cannot pose a tripping hazard.
- C. All electrical installations will be required to meet the National Electric Code, NFPA 70, and current edition.

### Fire Extinguisher:

- A. **Each vendor** who is **cooking** will be required to have on hand and in a visible/accessible location one fire extinguisher with a minimum UL rating of "**2AIOBC**" and shall be inspected and tagged by a licensed fire extinguisher dealer.
- B. **Each vendor** who is **cooking with a "deep fat fryer"** will also be required to have on hand and in a visible/accessible location a **second fire extinguisher** with a minimum UL rated "**4OBC**" fire extinguisher inspected and tagged by a fire extinguisher dealer.

### Tent Structures:

- A. Tent permit required from the Pinellas County Building Department (phone 727-464-3241) for tents that exceed 120 sq. ft.
- B. Tents with enclosed sides or seating capacity in excess of 100 persons require emergency lighting and illuminated exit signs.
- C. The side wall, drops and top of **cooking vendor tents shall be flame retardant** (proper flame proofing tag or certificate must be attached).

These guidelines are not all inclusive. Additional requirements or resources may be needed based on past experience with the type of event scheduled and/or other regulatory agencies.

3007 Alternate 19 N. • Palm Harbor, FL 34683 • 727-787-5974 • FAX 727-786-5375  
www.palmharborfd.com